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March 06, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPTANCE OF DONATED BRONCHOSCOPY EQUIPMENT FOR
HARBOR-UCLA MEDICAL CENTER
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

Request approval to accept a donation of bronchoscopy equipment from the Harbor-UCLA Medical Foundation, Inc. to Harbor-UCLA Medical Center for the benefit of adult pulmonology patients.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept the bronchoscopy equipment donation in the amount of \$24,187 from the Harbor-UCLA Medical Foundation, Inc. (Harbor-UCLA Medical Foundation) to Harbor-UCLA Medical Center (H-UCLA MC).
2. Instruct the Executive Officer, Board of Supervisors to prepare and send a letter of appreciation for the generous donation to the Harbor-UCLA Medical Foundation.

ADOPTED

**BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES**

68-G

March 6, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with County policy, donations in excess of \$10,000 require acceptance by your Board.

The Harbor-UCLA Medical Foundation is providing bronchoscopy equipment for the adult pulmonary patients in H-UCLA MC's Department of Medicine. The total value of the donated equipment is \$24,187, of which, \$1,000 is allocated to correct any operational problems with the bronchoscopy equipment .

Approval of the first recommendation will allow H-UCLA MC to accept the donation and the second recommendation will acknowledge receipt of the generous donation.

Implementation of Strategic Plan Goals

The recommended Board actions support Goal 4, Health and Mental Health, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

There is no net County cost associated with this donation, and there are no associated equipment maintenance costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 2.4.2 of the County Fiscal Manual authorizes County departments to accept donations in excess of \$10,000 with Board approval.

H-UCLA MC's Department of Medicine treats adult pulmonary patients and this donated equipment will permit interventional pulmonary treatment and allow resident physicians to learn invasive pulmonary procedures.

The bronchoscopy equipment does not require regular or routine servicing, and there are no maintenance costs associated with the donated bronchoscopy equipment. However, in the event of any operational problems with the equipment, \$1,000 is allocated by the Harbor-UCLA Medical Foundation to correct any operational problems.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will greatly benefit the care of adult pulmonary patients and the education and training of resident physicians at H-UCLA MC.

CONCLUSION

Attached for your consideration is a draft appreciation letter thanking the Harbor-UCLA Medical Foundation for their generous donation.

The Honorable Board of Supervisors

3/6/2012

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is written in a cursive, flowing style.

Mitchell H. Katz, M.D.

Director

MHK:rf

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

ATTACHMENT

March 6, 2012

Mack Oliver
Chief Executive Officer
Harbor-UCLA Medical Foundation, Inc.
21840 S. Normandie Avenue, Ste 100
Torrance, CA 90502

Dear Mr. Oliver:

At its meeting held March 6, 2012, the Los Angeles County Board of Supervisors accepted, with thanks, the donation of bronchoscopy equipment totaling \$24,187.

The donated equipment consists of an Olympus EUS ultrasound processor, 19" high definition medical LCD monitor and photo, remote and adapter cables, and \$1,000 allocated to correct any operational problems with the equipment .

This equipment donation will greatly benefit the care of adult pulmonary patients and the education and training of the resident physicians at Harbor-UCLA Medical Center.

The Board members have requested that I express their appreciation to you for this generous donation.

Very truly yours,

Sachi A. Hamai
Executive Officer, Board of Supervisors

SAH:rf